

NEW YORK STATE ASSOCIATION OF CHIEFS OF POLICE, INC.
EXECUTIVE OFFICES: 2697 HAMBURG STREET
SCHENECTADY, NEW YORK 12303

DOMESTIC VIOLENCE INTERVENTION

SAMPLE POLICY COMPONENT

This project was supported by a grant administered by the New York State Division of Criminal Justice Services. Points of view in this document are those of the author and do not necessarily represent the official position or policies of the Division of Criminal Justice Services.

The contents of this sample policy are provided for agencies to consider in the development of their own policy. As with any policy, it is recommended that you consult with your own policy making body and legal counsel before implementing the same.

I PURPOSE AND BACKGROUND

To reduce the prevalence of domestic assaults and homicides through prompt intervention. This model is offered as a component to a comprehensive domestic violence policy in those cases where a subject in a domestic investigation by police is believed to be under the supervision of probation or parole.

Typically, parolees and probationers are subject to certain terms and conditions including reporting of any contact with law enforcement and refraining from certain conduct. It is imperative to the integrity of the parole and probation system that when a subject violates those terms that they are held accountable. While subjects might not be arrested in some domestic incidents, their conduct may still be in violation of the terms and conditions of their probation/parole. Prompt intervention requires prompt compliance with the legislative mandate of sharing DIRs with the departments supervising those individuals. This will provide an opportunity for more meaningful supervision through earlier intervention, appropriate sanctions and consequences, and ultimately, enhanced victim safety.

II POLICY

1. Members will complete a Domestic Incident Report (DIR) in accordance with departmental policy and state law. Reports shall be completed in a timely and accurate manner.
2. In situations whereby members believe that a subject named within a DIR is under parole or probation supervision, the [member/Sergeant/supervisor/etc.] will make notification to such parole or probation department as soon as reasonably practicable.
3. Notification shall be made by [telephone during regular business hours], [and/or] [by transmitting a copy of the DIR via facsimile/e-mail/intranet/etc.]. The manner or method of transmitting the document will be recorded in [the case file].
4. Notifications shall be made as follows:
 - A. For subjects believed to be under the supervision of the New York State Division of Parole, by contacting the Domestic Violence Coordinator listed in [your agency directory, etc. – see Parole Contact reference, herein*]
 - B. For subjects believed to be under the supervision of a probation department within New York State, by contacting the Domestic Violence Liaison for the county charged with supervision of the subject. [see Probation Domestic Violence Liaison reference, herein]
 - C. For subjects believed to be under the supervision of the United States Department of Probation and Parole, or under the jurisdiction of any other state or tribal authority, by contacting the appropriate liaison for such jurisdiction.

By order of: _____, Chief of Police/Sheriff

Dated: _____

FORMS ADDENDA:

Probation Domestic Violence Liaisons – 2009

***PAROLE CONTACT:**

Molly Lamora, Domestic Violence Parole Officer mlamora@parole.state.ny.us

Sherry Frohman, Domestic Violence Coordinator sfrohman@parole.state.ny.us

New York State Division of Parole Re-Entry Services Unit

97 Central Avenue

Albany, New York 12206

Telephone: 518-473-7455

Fax: 518-473-9404

PROBATION CONTACTS:

See attached listing.

Probation Domestic Violence Liaisons – 2009; 2010

Updated September 14, 2010

County	Name	TELEPHONE/Fax	Email
Albany	William Connors	518-487-5180 fax 518-487-5263	william.connors@albanycounty.com
Allegany	Sara E Mahoney	585-268-9641 fax 585-268-9486	mahonese@alleganyco.com
Broome	Joseph Julian	607-778-2121 fax 607-778-6137	jjulian@co.broome.ny.us
Cattaraugus	Kevin McClory	716-945-9772 fax 716-373-2998	klmccclory@cattco.org
Cayuga	Kelly Baumes-Murphy	716-253-1246 fax 315-253-1417	prob@co.cayuga.ny.us
Chautauqua	Carter Stetson	716-661-8028 fax 716-661-8018	stetsonc@co.chatauqua.ny.us
Chemung	Rosa Calderon-Clark	607-737-2800 fax 607-737-2875	rcalderon-clark@co.chemung.ny.us
Chenango	Kristin Snow	607-337-1733 fax 607-337-1748	kristins@co.chenango.ny.us
Clinton	Deborah Young	518-565-4661 fax 518-565-4651	youngd@co.clinton.ny.us
Columbia	Daniel Kibler	518-828-4126 fax 518-828-2957	dkibler@govt.co.columbia.ny.us
Cortland	Maureen Mulligan	607-753-5019 fax 607-756-2150	mmulligan@cortland-co.org
Delaware	Terina Mantzouratos	607-746-2075 fax 607-746-2916	terina.touw@co.delaware.ny.us
Dutchess	Robert Dosiak	845-486-2600 fax 845-486-2676	rdosiak@co.dutchess.ny.us
Erie	Scott Smith	716-858-8249 fax 716-858-2862	scott.smith@erie.gov
Essex	Tracy Sherman	518-873-3650 fax 518-873-3649	Tsherman@co.essex.ny.us
Franklin	Cindy Steenberge	518-481-1655 fax 518-481-1645	jhayle@co.franklin.ny.us
Fulton	Christine Reynolds	518-773-3578 fax 518-773-7958	creynolds@co.fulton.ny.us
Genesee	Julie Smith	585-344-2550 xt 2257 fax 585-343-5839	jasmith@co.genesee.ny.us
Greene	Alan Frisbee	518-719-3200 fax 518-719-3788	afrisbee@discovergreene.com
Hamilton	Richard Payne	518-648-5040 fax 518-648-0359	hamiprob@yahoo.com
Herkimer	Josephine Sohnn	315-867-1160 fax 315-867-1194	jsohnn@herkimercounty.org
Jefferson	Darcy Pitkin	315-786-7428 fax 315-785-5094	darcyp@co.jefferson.ny.us
Lewis	Ellyn Losada	315-376-5358 fax 315-376-1673	elosada@lewiscounty.ny.org
Livingston	Colleen Fronk	585-243-7190 fax 585-243-7169	cfronk@co.livingston.ny.us

THIS MODEL IS PROVIDED FOR YOUR CONSIDERATION.
 USERS SHOULD ADAPT THE CONTENT TO SUIT THE NEEDS OF THEIR AGENCY AND COMMUNITY.
 CONFER WITH YOUR LEGAL COUNSEL BEFORE IMPLEMENTING ANY POLICY.

County	Name	TELEPHONE	Email
Madison	Karen Birch	315-366-2351 fax 315-366-2503	karen.birch@co.madison.ny.us
Monroe	Kurt Schutt	585-753-3274 fax 585-753-3552	kschutt@monroecounty.gov
Montgomery	Eric Girard	518-853-8380 fax 518-853-8228	egirard@co.montgomery.ny.us
Nassau	Stephen Goldberg	516-571-4737 fax 516-571-5660	sgoldberg@nassaucountyny.gov
New York City	Adrienne Henry	718-802-4496 fax 212-361-8969	ahenry@probaton.nyc.gov
Niagara	Elaine Hertel	716-278-8170 fax 716-438-4066	elaine.hertel@niagaracounty.com
Oneida	Michelle Schaeffer	315-798-5914 fax 315-798-6467	mschaeffer@ocgov.net
Onondaga	David Spielman	315-435-2321 fax 315-435-3329	pbdspie@ongov.net
Ontario	Sharon Collins	585-396-4222 fax 585-396-4187	sharon.collins@co.ontario.ny.us
Orange	Debra Haynal	845-568-5027 fax 845-568-5030	dhaynal@orangecountygov.com
Orleans	Jeanette Riley	585-590-4122 fax 585-590-4103	jriley@orleansny.com
Oswego	Robert Finn	315-349-3477 fax 315-349-3507	finnb@oswegocounty.com
Otsego	Jean Seeber	607-547-4378 fax 607-547-7578	seeberj@otsegocounty.com
Putnam	Amy Dehais	845-225-0304 fax 845-225-1067	amy.dehais@putnamcountyny.com
Rensselaer	Sonya Loomis	518-270-8440 fax 518-273-8101	sloomis@rensco.com
Rockland	Grace Henriquez	845-638-5526 fax 845-638-5648	henriqg@co.rockland.ny.us
Saratoga	Molly Dwyer	518-884-4120 fax 518-884-4258	mdwyersaratoga@hotmail.com
Schenectady	John Simmons	518-388-4383 fax 518-388-4342	John.Simmons@schenectadycounty.com
Schoharie	Richard Cain	518-295-2274 fax 518-295-2275	cainr@co.schoharie.ny.us
Schuyler	Terry Higgins	607-535-8165 fax 607-535-8173	thiggins@co.schuyler.ny.us
Seneca	Sandra Boyes	315-539-1749 fax 315-539-3646	sboyes@co.seneca.ny.us
St. Lawrence	Francine Perretta	315-379-2230 fax 315-386-1030	slcprob@northnet.org
Steuben	Joseph Baroody	607-664-2289 fax 607-776-4815	joeb@co.steuben.ny.us
Suffolk	June Kenny	631-852-5622 fax (631) 852-1907	June.kenny@suffolkcountyny.gov
Sullivan	Linda Lukoff	845-794-3000 ext 3400 fax 845-794-3459	Linda.Lukof@scgnet.ny.us
Tioga	Michael Maratea	607-684-8535 fax 607-687-0804	marateam@co.tioga.ny.us

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County	Name	TELEPHONE	Email
Tompkins	Robin Chernow	607-274-5033 fax 607-274-5635	rchernow@tomkins-co.org
Ulster	Nancy Schmidt	845-340-3482 fax 845-340-3220	nsch@co.ulster.ny.us
Warren	Mark Sager	518-761-6444 fax 518-761-6566	sagerm@co.warren.ny.us
Washington	Al Caprood	518-746-2260 fax 518-746-2277	acaprood@co.washington.ny.us
Wayne	Nichole Chaffin	315-946-7448 fax 315 946-7424	nchaffin@co.wayne.ny.us
Westchester	Louis Conte	914-995-3504 fax 914-995-6261	lcc6@westchestergov.com
Wyoming	Joan Kibler	585-786-8869 ext 1010 fax 585-786-8864	jkibler@wyomingco.net
Yates	Linda Rossi	315-536-5155 fax 315-536-5508	lrossi@yatescounty.org

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